



Shreekrushna Shikshan Sanstha's

# SHRIKRISHNA SHARIRIK SHIKSHAN MAHAVIDYALAYA

Near Vaishali Nagar, Satpute Nagar, New Mhasala, Wardha-442001

Affiliated to R.T.M. Nagpur University, Nagpur & Recognised by NCTE (WRC) BHOPAL

NCTE College Code No. B.P.Ed.-114083 M.P.Ed. OAPW 5588/124068


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Ref: NAAC 2024/MLD/Cr-6.3.3

Date-24/01/2024

<b>Criteria: 6.3.3</b>	<b>Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years.</b>  6.3.3.1. <b>Total number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years</b>
<b>Findings of DVV</b>	Brochures / Reports along with Photographs with date and caption. List of participants of each programme
<b>Response/ Clarification</b>	1. Detailed report and tabulated list of activities along number of participants is attached (Appendix I)



  
**Principal**  
Shrikrishna Sharirik Shikshan  
Mahavidyalaya Wardha

# Appendix I



Shreekrushna Shikshan Sanstha's  
**SHRIKRISHNA SHARIRIK SHIKSHAN  
MAHAVIDYALAYA**


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6.3.3 Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years.

Year	Proramme for teaching staff			Proramme for Non-teaching staff		
	Title	Date/s	No. of participants	Title	Date/s	No. of participants
2017-18	Computer Training Program	17/08/17	9	ERP Training	17/08/17	2
2018-19	Personality Development Program	15/10/18	9	MAHADBT Workshop	15/10/18	2
2019-20	MS Office Orientation	18/06/19	9	University Portals Orientation	19/08/19	2
2020-21	Google Tool Usage	21/01/21	9	Online Admission Process Orientation	21/01/21	2
2021-22	NAAC Orientation Program	29/12/21	8	NAAC Orientation	29/12/21	2



  
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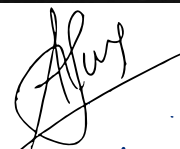
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## Activity Report

<b>Academic Year</b>	: 2017-18
<b>Activity</b>	: ERP Training
<b>Participants Counts</b>	: All Non-Teaching Staff
<b>Date of Activity</b>	: 17-08-2017
<b>Place</b>	: College Campus
<b>Objective</b>	: Empowering individuals with essential ERP Training through a comprehensive and practical training program.

Implement a comprehensive ERP Training for non-teaching staff at the college, facilitated by expert guest instructors. Equip participants with the necessary skills to efficiently navigate and utilize the institution's Enterprise Resource Planning (ERP) system. Enhance operational efficiency by empowering staff to leverage ERP functionalities for streamlined administrative processes and improved collaboration across departments. Foster a technologically proficient workforce to support the college's overall organizational effectiveness.



  
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## Activity Report

<b>Academic Year</b>	: 2018-19
<b>Activity</b>	: MAHADBT Workshop
<b>Participants Counts</b>	: All Non-Teaching Staff
<b>Date of Activity</b>	: 15-10-2018
<b>Place</b>	: College Campus
<b>Objective</b>	: Provide a concise MAHADBT Workshop to familiarize participants with the intricacies of Maharashtra Direct Benefit Transfer.

Conduct an informative MAHADBT Workshop for non-teaching staff at the college, led by expert guest facilitators. Equip participants with a comprehensive understanding of the Maharashtra Direct Benefit Transfer (MAHADBT) system. Empower staff to navigate and utilize MAHADBT effectively, ensuring accurate benefit disbursement and streamlined financial processes. Foster a knowledgeable and proficient workforce to enhance the college's administrative capabilities.



  
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## Activity Report

<b>Academic Year</b>	: 2019-20
<b>Activity</b>	: University Portals Orientation
<b>Participants Counts</b>	: All Non-Teaching Staff
<b>Date of Activity</b>	: 19-08-2019
<b>Place</b>	: College Campus
<b>Objective</b>	: Conduct a brief University Portals Orientation to familiarize participants with essential features, navigation, and tools.

Host a focused University Portals Orientation for non-teaching staff, featuring expert guest instructors. Equip participants with comprehensive knowledge of the university's online portals, enhancing their ability to efficiently navigate and utilize key features for administrative tasks. Empower staff to leverage the portals for improved communication, data management, and collaborative workflows. Foster a digitally adept workforce to contribute to the college's overall operational effectiveness.



  
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## Activity Report

<b>Academic Year</b>	: 2020-21
<b>Activity</b>	: Online Admission Process Orientation
<b>Participants Counts</b>	: All Non-Teaching Staff
<b>Date of Activity</b>	: 21-1-2021
<b>Place</b>	: Online (Zoom Call)
<b>Objective</b>	: Provide a concise Online Admission Process Orientation for non-teaching staff, delivering essential insights to ensure seamless and efficient facilitation of digital admission procedures.

Facilitate an insightful Online Admission Process Orientation for non-teaching staff, guided by expert guest presenters. Equip participants with a thorough understanding of the digital admission procedures, ensuring efficient processing and accurate documentation. Empower staff to navigate online admission platforms effectively, fostering a streamlined and user-friendly application experience. Enhance the college's enrollment processes through a knowledgeable and proficient non-teaching workforce.



  
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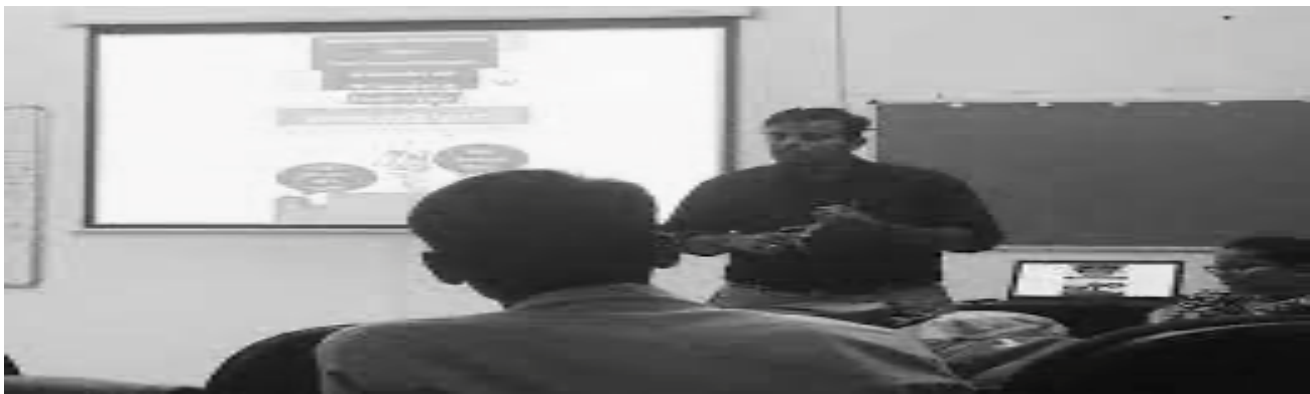
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## Activity Report

<b>Academic Year</b>	: 2021-22
<b>Activity</b>	: NAAC Orientation Program
<b>Participants Counts</b>	: All Non-Teaching Staff
<b>Date of Activity</b>	: 29-12-2021
<b>Place</b>	: College Campus
<b>Objective</b>	: Conduct a succinct NAAC Orientation Program to acquaint educational institutions with the accreditation process, criteria, and documentation requirements.

Host an enriching NAAC Orientation Program for college educators led by esteemed guest speakers. Equip teachers and non-teachers with in-depth knowledge of NAAC accreditation standards, assessment methodologies, and documentation protocols, fostering their active engagement in the institution's quality enhancement initiatives. Empower faculty to contribute effectively to the accreditation process, ensuring a collective commitment to academic excellence and continuous improvement.



  
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## Activity Report

<b>Academic Year</b>	: 2017-18
<b>Activity</b>	: Computer Training Program
<b>Participants Counts</b>	: All Teachers
<b>Date of Activity</b>	: 17-08-2017
<b>Place</b>	: College Campus
<b>Objective</b>	: Empowering individuals with essential computer skills through a comprehensive and practical training program.

Conducted a successful workshop at ShriKrishna Sharirik Shikshan Mahavidyalaya, led by Dr. Sunayna Mam, providing comprehensive training to teachers on effective online teaching formats, enhancing their ability to educate students in a digital environment. All teachers were participated in this workshop. It was very useful and easy for teachers to teach on online format to students.



  
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## Activity Report

<b>Academic Year</b>	: 2018-19
<b>Activity</b>	: Personality Development Program
<b>Participants Counts</b>	: All Teachers
<b>Date of Activity</b>	: 15-10-2018
<b>Place</b>	: College Campus
<b>Objective</b>	: To empower individuals with confidence, communication proficiency, and a positive mindset.

Implement a targeted Personality Development Program for our college faculty to cultivate effective communication, leadership, and mentorship skills. This initiative aims to enhance teachers' emotional intelligence, adaptability, and interpersonal abilities, fostering a positive and inspiring learning environment for both educators.



  
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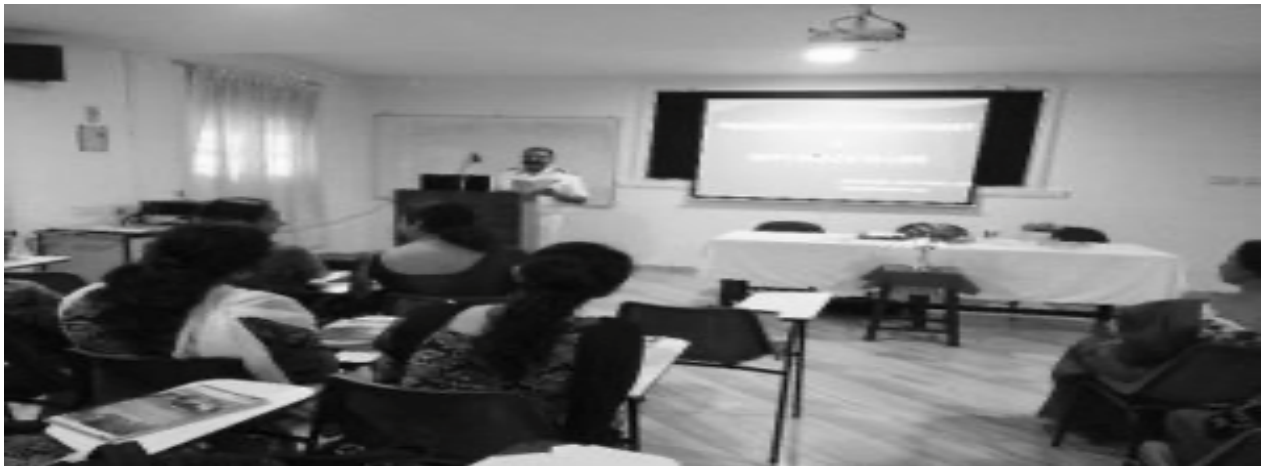
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## Activity Report

<b>Academic Year</b>	: 2019-20
<b>Activity</b>	: MS Office Orientation
<b>Participants Counts</b>	: All Teachers
<b>Date of Activity</b>	: 18-06-2019
<b>Place</b>	: College Campus
<b>Objective</b>	: Provide a concise MS Office Orientation to equip participants with essential skills for efficient document creation, data analysis, and communication.

Facilitate a specialized MS Office Orientation for college educators led by expert guest instructors. Equip teachers with advanced skills in Word, Excel, PowerPoint, and Outlook, fostering a dynamic learning environment. Empower faculty to leverage innovative features, enhance collaboration, and integrate cutting-edge Microsoft Office tools into their curriculum for an enriched educational experience.



  
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## Activity Report

<b>Academic Year</b>	: 2020-21
<b>Activity</b>	: Google Tool Usage
<b>Participants Counts</b>	: All Teachers
<b>Date of Activity</b>	: 21-1-2021
<b>Place</b>	: Online (Zoom Call)
<b>Objective</b>	: Enable efficient and collaborative work practices by providing comprehensive training in Google tools, fostering enhanced productivity and streamlined communication across all levels.

Host an insightful online session featuring a guest expert to provide college educators with practical training in utilizing Google tools. Enhance teachers' proficiency in tools such as Google Docs, Sheets, Slides, and Classroom, enabling them to create collaborative and interactive learning experiences. Empower faculty to leverage Google's suite for efficient communication, document management, and virtual collaboration, ensuring a seamless integration of technology into their teaching methodologies.



  
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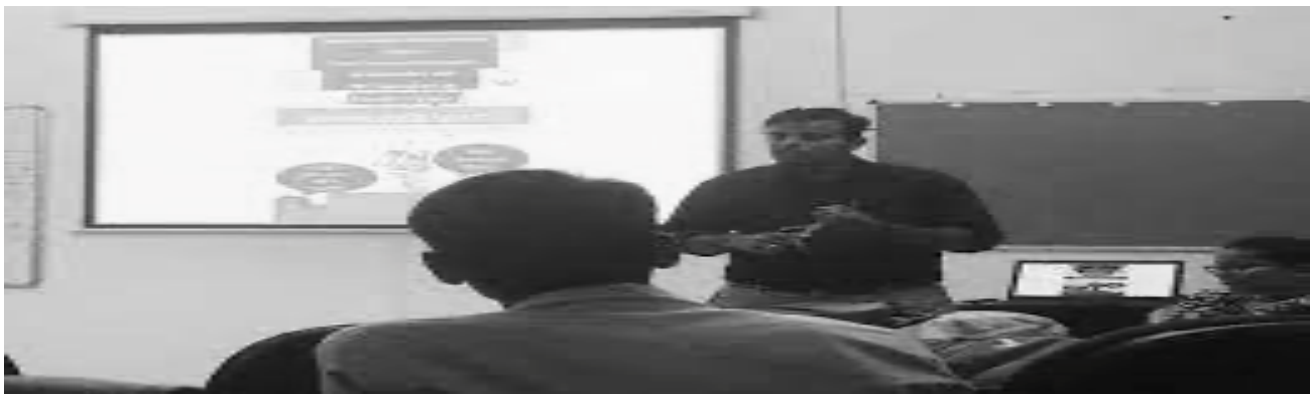
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